

Sinnington Parish Council

Minutes of the Annual Meeting 25 May 2022

1. Election of Chairman and Declaration of Acceptance of Office
Cllr Asquith nominated Cllr Swinnerton, this was seconded by Cllr Stephens.
All present expressed a big thank you to Geoff Richardson for his years as Clerk, Councillor and Chairman, his hard work and dedication to the village.
2. Election of Vice Chairman
Cllr Stephens nominated Cllr Morse, this was seconded by Cllr Swinnerton.
All Cllrs present signed on the Acceptance of Office.
3. Attendance and Apologies for absence
In attendance: Chairman Cllr Swinnerton, Vice Chairman Cllr Morse, Cllr Andrew Stephens, Cllr Philip Asquith and Clerk Faye Snowden. Apologies: None. Absent: Cllr Nightingale.
4. Declarations of Interest: None.
5. Minutes of the last meeting held on the 7 March 2022 (previously circulated) were approved.
All actions had been done.
6. Matters arising: None.
7. Public Participation Session: None.
8. End of Year Accounts, Annual Return, exempt certificate and public notice.
Approved and signed by the Chairman and Clerk. The internal audit was complete and signed off. The Chairman gave special thanks to Mr Unway for carrying out the internal audit.
Action: The Clerk to submit the exempt certificate to the auditors and display the necessary forms online and the public notice in the noticeboard and submit the VAT reclaim.
9. Finance – The following payments were authorised:
 - Parking paid in to date, this financial year £241.10 plus additional £104 paid in today.
 - Q4 Salary £279.99 Chq 683
 - Q4 Tax £70.00 Chq 684
 - Q4 Payroll £30.00 Chq 685
 - Village Hall hire £4.50 Chq 686
 - Clerk stamps £5.28 Chq 687
 - ICO data protection renewal £40.00 Chq 688
 - YLCA Subs £134.00 Chq 689
 - VH Jubilee donation £100.00 Chq 690
 - Insurance £305.50 Chq 691
10. Planning Applications
NYM/2022/0170 – The Laurels, Moor Lane, Sinnington – No Objection
NYM/2022/0311 – Fairacres, Friars Hill, Sinnington – No Objection
11. Daffodils
The donation raised at the last meeting had been received. **Action:** The Clerk to recirculate the map showing the area to be planted. **Action:** All to investigate options for purchasing and planting and present ideas at the next meeting.
12. AOB
 - a) An old drain had been discovered on the green. **Action:** Cllr Stephens to investigate.
 - b) An increase in the number of ducks is causing a mess and becoming a nuisance. **Action:** Cllr Morse to request an item in the newsletter to ask residents not to feed them.
 - c) Vehicles had been seen parking overnight on the green. **Action:** Cllr Morse to request an item in the newsletter.
 - d) New Mower – The areas the PC cut, are, the edges, around sign posts, benches and trees, which the big mower is unable to get to. The mower is a village asset and available for residents to use to cut the green public areas if they wish. The purchase of the mower was an agenda item and discussed openly over many meetings and agreed by Cllrs. All options were considered. It was noted that the old big topper mower,

while still going ok for now, is ageing and will need consideration in the future. All options to be discussed as and agenda item, when the need arises.

- e) The bench opposite Corner Cottage has become overgrown. **Action:** Cllr Asquith to cut back the encroaching greenery.
- f) It was agreed that a payment of £50 be paid annually, out of the next lot of parking donations for the petrol used by a resident who kindly helps with the cutting maintenance.
- g) Parking area on the river side of the green. This was raised by residents at the open meeting. An option of a more suitable surface was discussed. **Action:** The Chairman to ask to Roger Hudson regarding the previous contractor used to do the other side and obtain a quote. **Action:** The Clerk to add as an agenda item for the next meeting. **Action:** The Clerk to ask Alan Eves for further information on the option used by the forestry commission discussed at the open meeting.
- h) The Clerk informed of a grant scheme which is open to all community groups. RDC Community Grant scheme for projects that benefit the community. Amounts available are 50% of the project costs up to £10k or 100% project costs up to £2.5k.
- i) Election Nil expense return. All Cllrs are required to complete the return. **Action:** The Clerk to circulate more information.
- j) The Clerk had received a request to plant a memorial tree on the village green. **Action:** The Clerk to respond that the request is denied, due to the maintenance and insurance concerns.

The meeting closed at 7:58pm

Date of the next meeting: To be held in the Village Hall on Monday 18 July 2022 at 6:30pm.

Future meeting dates: 18 July 2022, 19 September 2022 and 7 November 2022.